



Sun City Roseville

JOB POSTING

Position Open: Deli Clerk – Sierra Pines Deli Date: December 15, 2023

Reason for Opening: _____ New Position X Replacement

Job Description:

1. Prepare deli for opening or closing of the operations.
2. Set up cash register.
3. Perform all opening or closing deli operations including turning on machines, making coffee, setting up hot dog machine, warming soups or chili, set up drink station, stock cold case,
4. Stop at restaurant/kitchen for sandwich supplies.
5. Greet guests and take food and drink orders. Prepare orders and serve them. Process payment and make correct change.
6. Restock deli, make drink supplies, order paper and other supplies
7. Clean up deli throughout shift and clean any
8. Clean sink and back room areas regularly.

NON-ESSENTIAL FUNCTIONS:

1. Other duties as required.

KNOWLEDGE/SKILLS/ABILITIES:

Excellent verbal, written, and interpersonal communication skills. Excellent customer service skills. Basic math skills. Basic computer skills.

SUPERVISOR RESPONSIBILITIES: None

WORKING CONDITIONS:

Flexible hours including evenings, weekends and holidays. Extended hours as needed. Able to sit, stand, bend, reach, lift, carry and move up to 40 pounds or extended periods of time. Able to work in alternating environments from indoor in a controlled climate and with proper lighting to an outdoors setting with variable climate and lighting. Able to adapt to climate changes from heat of the kitchen to the cold of the refrigerated/freezer areas.

MINIMUM QUALIFICATIONS:

1. High school diploma or general education degree (GED) or equivalent experience.
2. 6-months previous retail or restaurant experience.
3. Age 21 and older and able to obtain/maintain a valid food handler's certification.

SUCCESS FACTORS:

1. Timely completion of tasks and assignments.
2. Work on more than one assignment at a time with frequent interruptions, changes, and delays. Remain focused and work effectively, efficiently, and cheerfully under such circumstances.
3. Proven and effective customer service skills. Effectively deal with the public.
4. Patience to deal with clientele of over the age 55.
5. Accomplish daily tasks by organizing and prioritizing.
6. 6 months previous retail/online sales or customer service experience.

NORMAL WORKING HOURS and DAYS: Part-time. Days/hours will vary; 30 minute meal break if required; overtime as required.

Compensation: \$16 - \$18 hourly (DOE) plus paid sick leave, 401k+match and more.

Deadline to apply for this position: Until filled.

EOE

Please contact HR Department if you need additional information about this job posting or if you wish to apply.