



Sun City Roseville

JOB POSTING

Position Open: Bar and Restaurant Staff Date: March 23, 2022

Reason for Opening: _____ New Position X Replacement

Job Description: Bar

1. Greet guests, prepare drinks, take bar meal orders for seated customers at the bar counter and in the bar seating area.
2. Greet golfers, prepare drinks, take and place bar meal orders for walk-in customers.
3. Clean up dishes, glasses from bar tables, bar counter and bar area.
4. Wash loads of glasses at the bar washer.
5. Stock bar daily including setting up the bar, liquor, glasses, cash register and ice.
6. Follow all state and federal laws for alcohol serving.
7. Follow all state, federal and company safety laws and regulations.

NON-ESSENTIAL FUNCTIONS:

1. Other duties as required.

KNOWLEDGE/SKILLS/ABILITIES:

Excellent verbal, written and interpersonal communication skills. Average computer skills POS and in-house programs. Excellent knowledge of making mixed drinks and above average beer and wine knowledge.

Job Description: Restaurant Server/Busser/Runner/Hostess

1. Greet table guests, answer questions, take and place orders, suggest additions or up sale daily specials or extras.
2. Assist in delivery of food and beverage choices
3. Assist in removing finished dishes and glassware
4. Place orders into the computerized system
5. Print bills and deliver to customers
6. Take and process payments of cash, credit/debit, coupons or gift cards.
7. Prepare leftovers for guests.
8. Assist in clean-up of tables and stocking of condiments, etc.
9. Assist other servers and restaurant staff.

10. Perform side work including stocking and cleaning.
11. Clear tables, reset tables, stock for resets.
12. Run food to guests. Assist guests with any requests.
13. Perform side work tasks including: filling salt and pepper shakers, sugar bowls, creamer bowls, etc.
14. Assist servers with guest needs
15. Assist hostess in seating guests

SUPERVISOR RESPONSIBILITIES: None

WORKING CONDITIONS:

Flexible hours including evenings, weekends and holidays. Extended hours as needed. Able to sit, stand, bend, reach, lift, carry and move up to 40 pounds or extended periods of time. Able to work in alternating environments from indoor in a controlled climate and with proper lighting to an outdoors setting with variable climate and lighting. Able to adapt to climate changes from heat of the kitchen to the cold of the refrigerated/freezer areas.

MINIMUM QUALIFICATIONS:

1. High school diploma or general education degree (GED) or 2 year degree or equivalent combination of education and experience.
2. Bartender certification or 2 years bartender experience.
3. Must be 21 years of age for bar positions.

NORMAL WORKING HOURS and DAYS: Part-time or Full-time. Days/hours will vary based by season including weekday, evenings, weekends and holidays. Required 10-minute rest and 30-minute meal break; overtime as required.

Deadline to apply for these positions: Until filled.

Please contact HR Department if you need additional information about this job posting or if you wish to apply.